

Sahar GUESS PAPER

Compulsory English(1423)B.A

نوٹ: اردو معانی آپ کی سہولت کیلئے دیئے جا رہے ہیں۔ امتحان میں اردو ساتھ مت لکھئے۔

Q.1(A): Write down one sentence for each expressing the following functions.

- | | |
|------------------|------------------------|
| (1) Opinion | (2) Confirmation |
| (3) Apology | (4) Indifference |
| (5) Instruction | (6) Pleasure |
| (7) Appreciation | (8) Disagreement |
| (9) Preference | (10) Asking permission |
| (11) Regret | (12) Warning |

Answers

یاد رکھئے فنکشن Function کا مطلب دیئے گئے لفظ کو جملے میں استعمال

کرنا نہیں ہوتا بلکہ اس کیفیت یا عمل Function کو بیان کرنے والا جملہ

بنانا ہوتا ہے۔ امتحان میں اردو لفظوں کے معنی ساتھ مت لکھئے۔

(1) Opinion (رائے)

(i) I think it will rain today.

- (2) **Confirmation** (تصدیق)
- (i) You want to sell your car, don't you?
- (3) **Apology** (معافی چاہنا)
- (i) I'm sorry, I could not attend your party.
- (ii) Sir, excuse me for being late.
- (3) **Indifference** (بے رخی)
- (i) You'll leave me, I don't care.
- (5) **Instruction** (ہدایت)
- (i) Always keep to the left. (ہمیشہ بائیں ہاتھ چلو)
- (ii) Please keep quiet in the library.
- (6) **Pleasure** (خوشی-مسرت)
- (i) I'm so happy to meet you.
- (ii) Hurrah! we have won the match.
- (7) **Appreciation** (داد دینا-تحمین کرنا)
- (i) You look so beautiful in this dress.
- (ii) What a lovely flower!
- (8) **Disagreement** (نارضا مندی-غیر متفق ہونا)
- (i) I don't agree with you, it is a useless idea.
- (ii) Sorry, I don't think so.
- (9) **Preference** (فوقیت دینا-ترجیح)
- (i) I'd like to buy a motor-bike rather than a

car.

(ii) I prefer milk to tea.

(10) **Asking permission** (اجازت طلب کرنا)

(i) May I use your pen please?

(ii) May I come in sir?

(11) **Regret** (افسوس-دُکھ)

(i) Sorry, I lost your pen.

(ii) I'm sorry to hear that you've failed.

(12) **Warning** (انتباہ-دھمکی)

(i) Asad! I will see you.

(ii) Make sure that you never come late again.

(B): Write five sentences each to express the following functions. Use every time different way of expression.

- | | |
|-----------------------|----------------|
| (1) Asking permission | (2) Agreement |
| (3) Intention | (4) Suggestion |
| (5) Indifference | |

نوٹ: اس سوال میں ہر لفظ کے پانچ فنکشن

لکھنے کو کہا گیا ہے۔ جواب نیچے دیکھئے۔

- (1) **Asking permission** (اجازت طلب کرنا)
- (i) May I use your pen please?
- (ii) Excuse me, could I take your book?
- (iii) You don't mind if I borrow your pen?
- (iv) With your permission, may I use your computer?
- (v) Would you please help me?
- (2) **Agreement** (رضامندی - متفق ہونا)
- (i) Oh yes, we must leave now.
- (ii) That's right, we must go by car.
- (iii) That's very true, I must not drive so fast.
- (iv) I quite agree that he is a nice fellow.
- (v) I do agree that our team played well.
- (3) **Intention** (ارادہ)
- (i) I intend to go to Murree.
- (ii) I'm thinking of going to Lahore.
- (iii) I've decided to go to Karachi.
- (iv) I plan to go to Murree this summer.
- (v) I have no intention of going to Murree.
- (4) **Suggestion:** (مشورہ)
- (i) I suggest that we borrow some money.

- (ii) Why don't you consult a doctor?
- (iii) I propose you must sell this old car.
- (iv) Let's have a party this evening.
- (v) How about going for a picnic?
- (5) **Indifference:** (میری بلا سے، بے رخی یا بے اعتنائی)
- (i) She has bought a new car, I don't care.
- (ii) You'll go by plane, so what?
- (iii) They will raise wages, what difference does it make?
- (اس سے کیا فرق پڑتا ہے)
- (iv) Sorry, I'm not interested in pop-music.
- (v) She is pretty, who cares?
- (C) **How would you accept or decline these suggestions.**
- (i) Let's go to the market for shopping.
- (ii) Would you like to join us for tea?
- (iii) Have some chips?
- (iv) Come with us to watch a movie in the cinema.
- (v) Let me give you a lift to your work place on my

Answers

Accepting or Declining Suggestions:

- (i) That's fine, I'd love to accompany you.
- (ii) Yes, I would very much like to join you.
- (iii) I'm afraid, I don't like chips.
- (iv) Sorry, I'm afraid, my father will not allow me.
- (v) That's very kind of you, I would love to accompany you.

Q.2: (A) Change the following active voice sentences into passive voice sentences.
(Attempt any Five)

OR Change the voice of the following sentences.

درج ذیل Active Voice فقروں کو Passive Voice میں
تبدیل کیجئے۔ (کوئی سے پانچ)

- 1- Boys like to play football.
- 2- They have painted the room blue.
- 3- He has given me the book.
- 4- They were singing a song.
- 5- The mechanic is repairing a bike.
- 6- Naseema wrote her a letter.

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- 7- We have lost our keys.
- 8- Children cannot open these bottles easily.
- 9- The government built a road right outside their front door.
- 10- Mr. Butt broke the vase as he walked through the store.
- 11- The workers are making repairs all month long.
- 12- The colleagues will celebrate his retirement.
- 13- His professors were discussing his exam result.
- 14- My son ate all the homemade biscuits.
- 15- Shakespeare wrote Hamlet.
- 16- We built our house last year.
- 17- They will inform you tomorrow.
- 18- Someone stole my books yesterday.
- 19- A careless student had left these books in the classroom.
- 20- Someone had broken into the house while the owners were on vacation.

Answers

- 1- Football is liked to play by boys.
- 2- The room has been painted blue by them.

- 3- The book has been given me by him.
- 4- A song was being sung by them.
- 5- A bike is being repaired by the mechanic.
- 6- She was written a letter by Naseema.
- 7- Our keys have been lost by us.
- 8- These bottles cannot be opened by the children easily.
- 9- A road right outside their front door was built by the government.
- 10- The vase was broken by Mr. Butt as he walked through the store.
- 11- Repairs are being made by the workers all month long.
- 12- His retirement will be celebrated by the colleagues.
- 13- His exam result was being discussed by his professors.
- 14- All the homemade biscuits were eaten by my son.
- 15- Hamlet was written by Shakespeare.
- 16- Our house was built by us last year.
- 17- You will be informed by them tomorrow.

- 18- My books were stolen by someone yesterday.
- 19- These books had been left in the classroom by a careless student.
- 20- The house had been broken into by someone while the owners were on vacation.

(B) *Finish the sentences by changing direct speech into indirect speech (Attempt any five).*

Direct Speech کو Indirect Speech میں تبدیل کرتے

ہوئے فقرے مکمل کیجئے۔

(کوئی سے پانچ فقرے حل کیجئے۔)

Ans: Indirect Speech:

(a) Umar: "Clean the blue bike!"

Indirect: Umar told me to clean the blue bike.

(b) Teacher: "Don't forget your homework!"

Indirect: The teacher reminded me not to forget my homework.

(c) Mrs. Akram: " My mother will be 50 years old."

Indirect: Mrs. Akram told me that her mother would be 50 years old

(d) Aleena: "I spent all my pocket money on Monday."

Indirect: Aleena Complained that she had spent all her pocket money on Monday.

(e) Hina: "I was writing a letter yesterday."

Indirect: Hina told me that she had been writing a letter last day.

(f) Lubna: "Teena went to the stadium an hour ago."

Indirect: Lubna said that Teena had gone to the stadium an hour ago.

Q.3: Read the topics below and write a dialogue on any one of them.

مندرجہ ذیل عنوانات کو پڑھئے

اور کسی ایک پر مکالمہ لکھئے۔

- Dialogue between two friends on the topic of mobile phone.
- Dialogue between an uncle and a nephew on the topic of moral values.
- Dialogue between two friends on the topic of

traffic problems.

Ans: Dialogue between two friends about traffic problems:

Asad: Hello Tahir, how are you?

Tahir: I'm fine thank you.

Asad: When did you come back from college?

Tahir: I reached quite late in the evening. First our bus broke down on the way. Then we were held up in a big traffic jam.

Asad: It's miserable. We are facing severe traffic problems now-a-days.

Tahir: Yes, of course, our roads are broken, most of the buses and wagons are out-dated. Then we see hours-long traffic jams very now and then.

Asad: What a pity that people are in great trouble. Students can't reach their classes in time. Workers can't reach their places of work well in time. But the government fails to focus the problem.

Tahir: Yes, it's a very poor state of affairs. Traffic problems affect common people. The

government must heed to it and plan to solve the problems

Q.4: (A) Express either your agreement or disagreement on the following issues in one sentence.

مندرجہ ذیل معاملات کے بارے میں ایک جملے میں
اپنی رضامندی یا ناراضامندی کا اظہار کیجئے۔

Ans: Agreement OR Disagreement:

i- Breakfast is the most important meal of the day.

i- **Agreement:** It's quite right, breakfast gives us good start for the day's work.

ii- Studying grammar is more important than speaking skills.

ii- **Disagreement:** I can't agree with you. I think studying speaking skills are more important than grammar.

iii- Smoking should be permitted in public places.

Disagreement: I don't agree at all. Smoking should be strictly banned on public places.

iv- Reading English is more difficult than writing

English.

iv- **Disagreement:** I don't share your opinion. I think both reading and writing English, aren't so difficult.

v- Summer is the best season of the year.

Disagreement: No, I don't agree with you, I think spring is the best season of the year.

(B) How would you express your appreciation and gratitude in the following situations? Write suitable expressions.

آپ مندرجہ ذیل صورت حال میں پسندیدگی اور اظہار تشکر کس طرح کریں گے؟

i- To a friend who has given you a birthday gift.

ii- To your father who has bought a new mobile phone for you.

iii- To a class fellow who has helped you with your home work.

iv- To a colleague who has helped you in your office work.

v- To a doctor who has cured your tooth ache.

Ans: Appreciation And Gratitude:

i- To a friend who has given you a birthday gift.

Ans: I'm so very thankful for your nice gift on my

birthday.
ii- To your father who has bought a new mobile phone for you.

Ans: Dear father, I'm so much grateful to you for buying such a nice mobile phone for me.

iii- To a class fellow who has helped you with your home work.

Ans: Asad, I really appreciate your help with my homework.

iv- To a colleague who has helped you in your office work.

Ans: I'm really thankful to you for your kind help in my office work.

v- To a doctor who has cured your tooth ache.

Ans: Doctor Sahib! with gratitude for curing my tooth ache.

(C) Read each sentence and then write which sentence is a fact and which an opinion.

ہر ایک فقرے کو پڑھئے اور پھر بتائیے کہ کون

سافقرہ حقیقت ہے اور کون سارا ہے؟

i- Green is my favourite colour.

ii- I really enjoyed the football tournament last weekend.

iii- Earth only has one moon.

iv- Summers are horrible!

v- Balochistan is the largest province by area of Pakistan.

Ans: Fact OR Opinion:

i- Green is my favourite colour. (Opinion)

ii- I really enjoyed the football tournament last weekend. (Opinion)

iii- Earth only has one moon. (Fact)

iv- Summers are horrible. (Opinion)

v- Balochistan is the largest province by area of Pakistan. (Fact)

Q.5: Keeping in view the cause and effect relations make ten sentences using the given phrases.

وجہ (Cause) اور اثر (effect) کے ربط کو مد نظر

رکھتے ہوئے درج ذیل مرکبات سے جملے بنائیے۔

So, Therefore, Thus, As a result, As a consequence, Because, As, For the reason, Caused-by, Since.

Ans: Cause and Effect.

1-	So	The last bus has gone, so we will have to walk.
2-	Therefore	I was tired therefore I fell asleep.
3-	Thus	Both sides played well, thus no winner was declared.
4-	As a result	He worked very hard, as a result he won scholarship.
5-	As a consequence	Aslam did not attempt a single question as a consequence he failed in the test.
6-	Because	He could not join us because he was out of city.
7-	As	As I was tired, I fell asleep.
8-	For the reason	He missed the train for the reason he was late.
9-	Caused by	This year the damage to crops was caused by heavy rains.
10-	Since	He is absent from the class since he is ill.

Q6: Suppose your younger sister gets admission in foreign university. What kind of advice and suggestions you would like to give her to make her life and her stay a fruitful one.

فرض کریں کہ آپ کی چھوٹی بہن بیرون ملک یونیورسٹی میں داخلہ لیتی ہے
آپ اس کی زندگی اور اس کے قیام کو مفید بنانے کے لیے کس قسم کی
ہدایات اور مشورے دیں گے؟

Ans: Advice and Suggestions:

- 1- The first thing you should do is that you pay full attention to your studies.
- 2- You shouldn't waste your time in useless activities.
- 3- I advise you to be regular in your studies as regular and honest work is the sure key to success.
- 4- Your first and foremost duty is to acquire knowledge, so you must fully tend to your prime objectives.
- 5- I advise you to live a well - disciplined life as discipline is the key to success.
- 6- Be always fair and positive to other fellow beings and never indulge in negative activities.

- 7- Abide by the laws of the land and obey rules and regulations there.
- 8- Be friendly with others and do help others if they need it.
- 9- Behave politely and set good examples of human relationship.
- 10- Learn good manners of the people there and adapt yourself to the new circumstances.

Q.7: Write an essay on:

- 1- *Women's rights in Pakistan.*
- 2- *Our traffic problems.*
- 3- *My daily Routine.*
- 4- *My childhood memories.*
- 5- *My activities of the last weekend.*
- 6- *My favourite teacher.*
- 7- *My Visit to A Hill Station*

Answers

1. Women's rights in Pakistan:

The position of women in our society isn't satisfactory. Our women still seem to be living in the dark ages. It is a matter of deep

sorrow that being Muslims we have completely forgotten the status of woman given by Islam. Annie Bassant in her book, "The life and teachings of Muhammad (Peace be upon Him)", says I often think that women are free in Islam than in Christianity, women are more respected by Islam than by the faith which preaches the monogamy.

Islam was the first religion to recognize the equality of sexes and granted women rights 1400 years ago.

Women in Pakistan have been constantly complaining of being isolated from mainstream of society.

In tribal areas of Pakistan like KPK and Balochistan, women are not allowed to take any decision by their own.

The importance of women in a society can be idealized by the following saying of founder of Pakistan.

The Quaid-e-Azam said in his speech in 1944:

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"No nation can raise to heights of glory, unless your women are side by side with you, we are victims of evil customs raise It is a crime against humanity that our women are shut up within the four walls of houses as prisoners." Despite the vision of founding father, the situation of women in the country is quite miserable. They are victims of domestic violence and sexual assault and have been denied their social, economic, political rights. In Pakistan the story of woman's deprivation starts even before her birth. Her life is a journey of hardships.

A documentary titled "Murder in Purdah" a 28 minutes B.B.C production (1999) very effectively highlights the status of women in Pakistan. It discusses the forms of violence against women. There are policies which are developed by Government of Pakistan. The objective of such educational policies is to

encourages the girls, mainly in rural areas of Pakistan, to acquire basic home management skills, which are preferred over full-scale primary education. Although girls have rights to get education legally.

The current laws enacted in Pakistan state that the legal age for men is 18 and for women is 16. But instead of this, many girls are still married off into a child age, which results in many complications. Due to religious and cultural values in Pakistan, women who do try to enter the work force are often pushed into the lower of three employment structure. This structure level unorganized services sector, has low pay, low jobs security and low productivity.

Pakistan's constitution places no constraints on female participation in government. In 1988 Benazir Bhutto became the first female Prime Minister of a Muslim state.

"Women in public life are a lot more present and visible than they ever were before.

But in all these set ups, women strongly claim that life is absolutely against womens empowerment and equality of life.

Women shuld be give proper education so that they can root out social evils and reforms society. Educated women can do a great service to the nation by good management of their homes. When women are empowered whole family benefits, and these benefits have ripple effects on future generations.

2- *Our traffic problems.*

There are many reasons behind growing traffic problems. The traffic on the roads has increased much because of overpopulation and this is the main cause of growing traffic problems. Many of our roads are narrow and in poor condition. Most of the drivers have got no proper training. They indulge in rash driving, unfair overtaking and overloading. Then mostly our people have no sense of traffic rules.

Everybody, who holds the control of a vehicle, seems to be in a great hurry and starts harsh

racing. On roads people must go slow. First they should look to their right and left and then move on. Everybody who is moving on the road must know that his actions affect the other people around him. It is a miserable fact that thousands of people die every year in road accidents and those who get injured are millions in number. It is really very tragic. Most of the road accidents occur because of the ignorance of traffic rules or carelessness of the road users. The traffic problems can be minimized by proper planning, creating traffic sense among the masses and a strict watch on the whole traffic system.

3- *My daily Routine*

I get up early in the morning and say my Fajar prayer. After that I go out for a walk. Then I take my breakfast at 7 A.M and go to the place of my work. I'm a teacher in a private school. It is a tough job with low salary. I have to work there till 2:00 p.m.

On reaching home, I say prayer, eat meal and take some rest. In the meanwhile, children from the nearby homes come to me and I teach them tuition, till 6:00 P.M. In the evening, I often watch some drama on T.V. After that I help my mother in the kitchen. We all dine together at about 9:00 P.M.

Lastly, after "Eisha" prayer I feel too tired to work any more. But I have to study my course books. I intend to improve my qualification and get a better job. You know it is not possible without hard work.

Finally, at about 11:00 p.m a deep slumber over comes me and I go to sleep.

4- *My childhood memories.*

I'll never forget the time when I lived in a small village very happily. I lived there with my parents. Among five children I was the youngest. My father was a small farmer. I got my primary education from the village primary school. It consisted of two rooms and two

teachers. The teachers were kind and hardworking. As far as I remember, I was a brilliant student.

I will never forget the sweet memories of the simple, village life. We ate "Parathas" drank "Lassi" and at noon, slept under big, shady trees. Women picked cotton in the fields.

That reminds me of little pranks. (شوخیوں) We played innocent games like "hide and seek" and "Kolra Shapaki" in the moon-lit nights. There flew a canal near the village. Its water was cool and clean. That takes me back to the days when. In summers, we used to bathe in the canal. Those were indeed golden days. Now, I'm grown-up, but I still remember the sweet, happy days, passed in the village.

5- *My activities of the last weekend.*

Last weekend I planned to visit my grandparents, Dada Abbu and Dadi Amman, who live in a village near Sahiwal. My two uncles and a gang of cousins also live there. I

reached there at about 10 am. They all were glad to find me among themselves. My grandparents were particularly very happy to see me. They kissed me and patted me again and again. I sat beside them and enquired about their health. I passed a great deal of time in their company.

In the afternoon the whole family dined together. The lunch consisted of "Tandori Roti" and "Sag". It was quite delicious. After lunch all the cousins held their own 'Mehfil'. It was full of 'hungama'. We talked so much and laughed so much. After 'Asar' we walked to the green fields. There we enjoyed ourselves with sugarcane and 'Kinos'. The day passed quickly. Next morning I returned home filled with sweet memories.

6- *My favourite teacher.*

We have many teachers at school or college. All their students often like and respect them all. But some teachers leave everlasting impressions on the minds and character of their students. Some of them are really ideal teachers

who are obeyed and respected for ever.

I have many teachers. But Miss Farhat is my favourite teacher. She is M.A. B-Ed. She is working as vice-principial. She teaches us English. She teaches well. She has full grip over her subject. Her lessons are full of life. She explain things in simple and clear manner. She is gentle and soft spoken. She is always ready to help her pupils. But she is very strict in discipline. She is very kind to her students. She is affectionate and co-operative.

Miss Farhat is a pretty young lady of about 30. She is fairly tall, slim and elegant. She has smooth hair and fair complexion. She wears simple but graceful dress. She looks a real scholar. She is simple in manners and habits.

Miss Farhat is a devoted teacher. She is always hopeful and cheerful. For these qualities. She is respected and loved by her students.

7- *My Visit to A Hill Station*

During the last summer vacation I visited

the Murree Hills. I went there with some of my friends. We left by bus and reached Rawalpindi. From there a jeep took us to Murree in the afternoon. It was a fine, cloudy day. We put up at a big hotel. After some rest we came out on the Mall for a walk. There were grand hotels and restaurants along the Mall. The road was full of well-dressed visitors. After some time it grew dark. Then it rained heavily. The clouds were moving near our heads. The night was quite cold. Next few days we visited different places of the valley. We visited Pindi point, Kashmir Point, Nathia Gali and Ayubia. In Ayubia we enjoyed the thrills of chair lifts. Murree is a beautiful hill station. It is surrounded by high hills. On the hills there are cottages, hotels and villas. The valley is full of tall pine trees. There are also many fruit gardens on the slopes. The entire valley is full of natural beauty. After a week we felt that our cups of joy were filled. Then we returned to our homes. It was a very pleasant trip.

Q.8: Write cause and effect of:

- 1- *Unemployment*
- 2- *Pollution*
- 3- *Rising Prices*

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1- causes and effects of Unemployment

Unemployment is a serious problem of this age. Due to increasing use of machines. The number of unemployed people is increasing day by day- But the number of jobs is decreasing every day man-power has lost its value. Lots of B-As and M-As are moving idle because they cannot find jobs.

Increasing population has given rise to man power. The result is that, there are people to work but there is no work to do. Then there is another reason. We have a few mills and factories. They cannot absorb all the jobless people. Moreover our country has very limited resources. Therefore it is not possible to provide jobs to such a large number of people.

The jobless people cannot support their families. The result is that they face hunger, starvation

فائدہ کشی and tension. Idle young men turn into robbers and decoits. It causes law and order situation in the country. New mills and factories should be set up to check the problem of un-employment

2- causes and effects of Pollution

Increasing pollution has become a grave problem in our country. A sheet of dirty smoke and harmful gases has covered our big cities. The result is that it is destroying our air, our earth and even our lives.

Massive cutting (بے تحاشا کٹاؤ) of trees has also given rise to carbon dioxide which causes pollution. All the factories and mills give off smoke and gases as part of their operation. It causes harmful effect on the health of the people living around. Modern industrialization (صنعتوں کا پھیلاؤ) is the main cause of pollution. If pollution is not checked, it would endanger animal and human life on the earth. Tree plantation movement should be started on national level as trees decrease pollution.

3- causes and effects of Rising Prices

Everything has become expensive these days. Food, utility bills and other household expenses take a large part of one's monthly salary. This state of affairs is called inflation. In this state value of money decreases with the result one can buy less things with the same amount. Inflation has very bad effects on the economy of a country as well as its common people.

Rising prices is a very grave problem of the day. Prices of things have been rising constantly for the last few years. Every morning when we wake up and go to the baker or grosser, we come across a new and revised price list. People protest and raise slogans on streets but all in vain and after a few days they meet a new price hike. There are many factors behind inflation. One of the major factors is rapid growth in population. If there are more people, they will consume more commodities. The result is that prices of commodities will go up. It seems this state of affairs will result into hunger and starvation. One thinks what is the remedy? Is it possible to arrest this price hike?

The economists of the world present different solutions. They say, the most effective solution is that the production of goods must be increased so that there may be a balance in demand and supply. Moreover the government should cut short its non development expenses. And above all the Islamic economic system should be carried out which guaranties the welfare of all the citizens of the state. It seems that the world will have to face a total crisis particularly in economic field unless a just system of economy is not practiced.

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- Q.9:** (i) *Write a letter to your friend inviting to spend his/her holidays with you.*
- (ii) *You could not attend the marriage ceremony of your friend. Write him informal letter for apology.*
- (iii) *Write an informal letter of apology to your friend that you can;t attend the ceremony.*

Answers

- (i) *A letter to friend inviting to spend his/her*

holidays with you.

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My dear Ali,

I am fine here. I hope you will be fine also. Our college closed for Summer holidays yesterday. I invite you to come over here and spend your summer holidays with me. I'll show you my village. It is a small village among high hills and beautiful gardens. There are green slopes and flowery bushes here and there. The weather is quite fine here. Sure you will like it. I hope we will have a good time together. So do come and don't forget to bring your camera with you. I will receive you at the railway station.

21-Hill Park,
Murree Road,
Noshera.

25th June, 2016

With love

Yours,

Gul Nawaz

(ii) *A letter for apology.*

House No. 428,
Ghazni Town,
Peshawar.

20 September, 2016

Dear Zia,

I feel extremely sorry that I could not attend your wedding ceremony yesterday. The reason being that I had to receive my parents at the airport, who were returning from Hajj. Unluckily their flight got delayed for eight hours. Once they arrived, we hurried to reach home, but on the way there was a great traffic jam. It delayed me for many more hours. When we reached home it was about midnight, and I thought it was now too late to attend the ceremony. I assure you that the delay was beyond my control.

I hope you will not mind it. I congratulate you on this happy occasion. I will soon visit you.

Regards to all at home.

Yours,

Naeem-ul-Hasan

(iii) *Informal letter*

House No. 28

Park view , Kasur

30 , August , 2016

Dear Salman,

I'm very thankful to you for your birthday invitation. I'd love to attend the party but sorry that I'm out of the city, to attend my ailing grand mother in the village, I sincerely apologise for missing your birthday celebration. I really wish to be with you on this happy day. Hope you will enjoy the celebration. I wish you many many returns of this joyful day. Pay my regards to your parents.

Yours,

Zahid Saleem

Q.10: Write a job application letter for the post of English language teacher/Secondary school teacher.

-OR-

Write a job application letter for the post of

-OR-

Write a job application letter for the post of project manager/software Engineer.

Answers

1- Job application for the post of English language teacher/Secondary school teacher.

18 Omer Block
Shadman Colony
Jehlum
16 November, 2016
The Principal
National Cadet School
Rawalpindi

**HABIB
PHOTO
STATE**

03008796244

Dear Sir:

I am writing to apply for the post of English Teacher / English language teacher/ Secondary school teacher advertised in the 'Daily Dawn' of November 15, 2016.

I did my Masters in English from Quaid-e-Azam University, Islamabad with excellent grades. I also

hold the degree of B.Ed and English language diploma from the British Council, Islamabad.

I have excellent communication skills in English. I also have five years experience of teaching English to secondary classes at the Modern College Jehlum. I have shown very good results here.

I enclose my detailed resume, and will be happy to give you any further information, should you require.

My contact details are:

Telephone: 053 - 475518

Mobile: 0308 - 4711248

Thank you for your time and consideration. I look forward to hearing from you.

Yours sincerely,

Shazia Sadaf.

2- Job application for the post of Maths/Chemistry/Physics teacher.

House No. 18

Canal Park

Multan

12 September, 2016

The Principal
Jack & Jill High School
Multan

Dear Sir:

I wish to apply for the post of Maths / Chemistry/ Physics teacher advertised in the 'Daily Nation' of September 10, 2016,

I did my masters in Maths / chemistry / physics from G.C university Lahore with excellent grades. I also hold the degree of M.Ed.

I am recently teaching maths / chemistry / physics to Matric classes at a well reputed school of the town. I have shown very good results here.

I enclose my detailed resume and I will be available for interview at any time.

My contact details are:

Telephone: 061 - 6424025

Mobile: 0323 - 4511825

Thank you for your time and consideration.

Yours sincerely,
Farooq Ahmad.

3- *Job application for the post of project manager/software Engineer.*

15- Rachna Block
Allama Iqbal Town
Lahore
December 22, 2016
The chairperson
Eastern Software Services
Super market
Islamabad

Dear Sir:

I wish to apply for the post of project manager Software Engineer advertised in the 'Daily Times' of Saturday, December 20, 2016.

I have completed my M.cs with excellent grades. I also have 2 years experience of software development projects and one year experience of business work in Ward Telecom.

My favourite subject has been information technology, and I am keen to work with an organization that may provide excellent working

environment. I believe that my skills and commitment will match the high quality information technology services you require.

I enclose my detailed resume, and I am available for interview at any time.

My contact details are:

Telephone: 0423 - 5522416

Mobile: 0322 - 4546024

Thank you for your time and consideration. I look forward to hearing from you.

Yours sincerely,

Gul Nawaz.

Q.11 Read the following text and then answer the questions that follow.

مندرجہ ذیل عبارت کو پڑھیں اور آخر میں دیئے گئے سوالات کے جواب دیں۔

One day, a poor man, who had only one piece of naan to eat, was walking past a restaurant. There was a large pot of soup on the table. The poor man held his naan over the soup, so that the steam from the soup went into the naan, and gave it a good smell. Then he

ate the naan.

The restaurant owner was very angry at this, and he asked the man for money, in exchange for the steam from the soup. The poor man had no money, so the restaurant owner took him to Nasreddin, who was a judge at that time. Nasreddin thought about the case for a little while.

Then he took some money from his pocket. He held the coins next to the restaurant owner's ear, and shook them, so that they made a jingling noise. "What was that?" asked the restaurant owner. "That was payment for you," answered Nasreddin. "What do you mean? That was just the sound of coins!" protested the restaurant owner. "The sound of the coins is payment for the smell of the soup," answered Nasreddin. "Now go back to your restaurant."

Answers to the Questions (جوابات):

i- **What food did the poor man have?**

Ans: The poor man had only one piece of naan to eat.

ii- **What kind of food did he see in the restaurant?**

Ans: In the restaurant he saw a large pot of soup on the

table.

iii- Why did he hold the bread over the soup?

Ans: He held the bread over the soup so that its steam ~~absorb~~ may get into the bread and make it tasty.

iv- What did Nasreddin do with the coins?

Ans: Nasreddin held the coins next to the restaurant owner's ear and shook them.

v- What was the payment for the smell of the soup?

Ans: The sound of the coins was the payment for the smell of the soup.

Q.12: Write an informal / personal letter to your cousin and invite him / her to spend his / her semester break with you.

اپنے کزن کے نام ایک غیر رسمی / ذاتی نوعیت کا خط لکھئے اور ان کو
سمیسٹر کا وقفہ اپنے ہاں گزارنے کی دعوت دیجئے۔

Ans: Letter to Cousin

25 - Hill Park,
Gulistan Road,
Noshera.

25 June, 2015.

My dear Asif,

Asslam -o- Alaikum. I am fine here. I hope you will be fine also. I think your spring semester is going to end soon. I invite you to come over here and spend your semester break with me. we will have a good time together. I will show you my village. It is a small village among high hills and beautiful gardens. There are green slopes and flowery bushes here and there. The weather is quite pleasant here. Sure you will like it. So do come and don't forget to bring your camera with you. I will receive you at the railway station. Regards to all at home.

with love

Yours,

Farhan Ahmad

Q.13: Write an essay of about 300 words on any One of the following topics. The essay should have an introduction, body and a conclusion.

مندرجہ ذیل میں سے کسی ایک عنوان پر تقریباً
300 الفاظ پر مشتمل ایک مضمون لکھئے مضمون
تمہید، مرکزی خیال اور اختتامیہ پر مشتمل ہونا چاہیے۔

- (i) *Types of pollution and their effects on human life*
- (ii) *The most memorable day of my life*
- (iii) *Should corporal punishment be used to punish children?*

Ans: Types of Pollutions and their effects on human life

Contamination of soil, water, or the atmosphere by the discharge of harmful substances, undesirable change in the air, water, and land is called pollution and the substances that cause pollution are called pollutants. The main cause of pollution is human activities. There are different kinds of pollution and these are:

1- Air pollution. Air supplies us with oxygen which is essential for our life. Air is made up of 99.9% nitrogen, oxygen, water vapours and gases. Air pollution is caused by the release of gases, such as sulfur dioxide, carbon monoxide, nitrogen oxides, and chemical vapours produced by industry and motor vehicles. The smoke from burning fuels in automobiles, homes, and industries is a major source of pollution in the air. There is indoor pollution as well which also affects the atmosphere. Indoor pollution is inside our homes, offices, and schools. This kind of pollution is created by indoor activities such as smoking and cooking.

2- Water pollution. water covers 71% of the earth's surface and makes up 65% of our bodies. Everyone wants clean water to drink and if water becomes polluted, it can become a threat to our health and to the survival of the fish living in it and the wildlife that depends on it. The used water is called waste water. If it is not treated before being discharged into waterways serious pollution is the result. water

pollution also occurs when rain water runoff from urban and industrial areas and from agricultural land and makes its way back to rivers, lakes, and oceans.

3- Soil Pollution.

Soil is a basic natural resource. Soil pollution occurs when chemicals are released by underground leakage. Among the most significant soil contaminants are hydrocarbons, heavy metals, herbicides, pesticides and chlorinated hydrocarbons. Therefore we can say that contamination of the soil is caused mainly by solid and liquid residues and contaminated water. Soil pollution can result in desertification; destruction of the vegetal cover, etc.

4- Noise Pollution.

Noise pollution includes roadway noise, aircraft noise, industrial noise as well as high-intensity sonar. pollution is the production of sounds, noises, or vibrations. Noise pollution can cause physical and mental ailments such as, depression, heart problems, deafness etc.

5- Visual Pollution.

Visual pollution refers to the presence of overhead power lines, billboards, and open storage of trash or municipal solid waste. It is the degradation of natural or artificial environment and is visually annoying.

6- Radioactive Pollution.

Radioactive pollution has resulted from 20th century activities in atomic physics, such as nuclear power generation and nuclear weapons, Radioactive pollution can cause damage to alive tissue, cause leukemia, tumors, hair loss, genetic disorders, lesions, etc.

Q14: Write an informal / personal letter to your friend and invite him/her to spend vacation with you.

اپنے دوست کو ایک غیر رسمی اذاتی خط لکھئے اور اسے

اپنے ہاں چھٹیاں گزارنے کی دعوت دیجئے۔

Ans: A letter to Friend:

HABIB
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35 - Neelum Block,
Allama Iqbal Town,
Lahore.

20 December, 2016.

Dear Anam,

03008796244

Many thanks for your letter. I am delighted to hear that you are fine. Your college has been closed for Summer vacation. I invite you to come over here, and spend your vacation with me.

My cousins are also joining us. We'll have a great fun. I'll show you my city. There are so many picnic places and beautiful sights here. I hope you'll enjoy a lot. We will have a good time together. So do come here as early as possible, I am waiting for your arrival anxiously.

Pay my regards to uncle and anty.

With love and best wishes.

Yours,

Sana